

Omaha Central High School Complaints/Appeals Process

The Omaha Public School District has a variety of procedures and policies that ensure that students and other stakeholders can file formal complaints and/or to appeal decisions made by the school administration. This includes the Omaha Central High School IB Diploma Programme. These policies apply equally to all students at Central. These policies are included in the Student Handbook that each student and family receives at the beginning of the school year.

Academic Complaints/Appeals

Students and parent(s)/guardian(s) have the right to appeal decisions. Students, parent(s) or guardian(s) should first speak to the classroom teacher. If further discussion is necessary, the department head should be brought into the discussion. If the concern isn't resolved, the assistant principal or athletic director is the next level of contact. Finally, a parent may then schedule a meeting with the building principal.

Athletic and Co-curricular Complaints/Appeals

Students and parent(s)/guardian(s) have the right to appeal decisions. Students, parent(s) or guardian(s) should first speak to the teacher or coach. If further discussion is necessary, the assistant principal or athletic director is the next level of contact. A parent may then schedule a meeting with the building principal.

Any student suspended from participation in co-curricular and athletic activities may appeal the suspension to the Student and Community Services/Hearing Officer. Any such appeal must be in writing and must be received by the Administrator's Office within seven (7) calendar days of receipt of the written notice of suspension.

If the student disagrees with the decision of the Student and Community Services/Hearing Officer, he or she may appeal the decision to the Supervisor of the Student and Community Services. Any such appeal must also be in writing and must be received by the Supervisor of the Student and Community Services within seven (7) calendar days of receipt of the written notice of the Administrator/Hearing Officer's decision.

Behavior/Discipline Complaints/Appeals

Any discipline intervention that removes a student from the learning environment is subject to an appeal by the student or parent/guardian. It is recommended that a family begin the appeal process for all behavior resolutions with the school or program administrator/director.

The principal or program administrator/director has the decision-making authority for both in-school and short-term suspension discipline resolutions. Questions about these resolutions should be discussed with the principal, program director or assistant principal.

A Discipline Hearing may only be requested when the discipline recommendation is a long-term suspension, mandatory reassignment, emergency exclusion, or expulsion.

Discipline Appeals to the School Principal or Program Director:

Student Success Center (SSC) or Positive Action Center (PAC) – SSC/PAC is an in-school suspension option, provided to students as an effort to keep students in school and to minimize absences. In the SSC/PAC room, the students work in a closed classroom environment which minimizes distractions while allowing them to focus on their needs both academically and socially. The SSC/PAC encourages students to accept responsibility for their actions. The use of SSC/PAC rooms may also be used as a preventative measure to help students make positive choices as it relates to behaviors.

- Short-term Suspension – exclusion from school for a period of time up to (five) school days.

Discipline Appeals to the District Hearing Office:

- Long-term Suspension – Exclusion from school for a period of time exceeding five school days but less than 20 school days.
- Emergency Exclusion – Exclusion from school for a period of time where there has been a determination that the student's presence in the school represents a danger to self or others.
- Reassignment – Mandatory transfer to another school or program; No student may return to the school from which he or she was reassigned.
- Expulsion – Expulsion means a student may not attend any school in the district for the period of the expulsion. Expelled students may participate in a district-specified alternative school during the term of expulsion.

[Student' Rights Brochure](#)

For additional questions, reach out to the Omaha Public Schools Hearing Office (531) 299-4679.

Civil Rights and Discrimination Complaints/Appeals

Omaha Public Schools does not discriminate on the basis of race, color, national origin, religion, sex (including pregnancy), marital status, sexual orientation, disability, age, genetic information, gender identity, gender expression, citizenship status, veteran status, political affiliation or economic status in its programs, activities and employment and provides equal access to the Boy Scouts and other designated youth groups. The following individual has been designated to accept allegations regarding non-discrimination policies: Superintendent of Schools, 3215 Cuming Street, Omaha, NE 68131 (531-299-9822).

The following persons have been designated to handle inquiries regarding the non-discrimination policies: Director for the Office of Equity and Diversity, 3215 Cuming St, Omaha, NE 68131 (531-299-0307).

If you are aware of an incident that does not support this commitment, fill out the [Discrimination Complaint Form](#).

District personnel responsible for accepting allegations regarding non-discrimination policies and handling inquiries regarding the non-discrimination policies will receive your notice and respond.

Reporting

If you experience discrimination or retaliation, or if you are aware of any form of discrimination or retaliation, please make a report. Reports help improve how we educate our students, help improve the environment in which we all work, and help prevent discrimination at Omaha Public Schools.

All members of Omaha Public Schools as well as visitors and third parties can report incidents using one of the following methods:

- **Email:** Send an email to equityanddiversity@ops.org describing the incident, including the date of the incident, the names of people involved, and outcomes you are seeking
- **U.S. Mail:** Include information describing the incident, including the date of the incident, the names of people involved, and outcomes you are seeking to Human Resources, 3215 Cuming Street, Omaha, NE 68131.
- **Call:** (531) 299-0307 to report the incident to the HR - Equity and Diversity Office.

International Baccalaureate Diploma Programme Complaints/Appeals

In addition to the above procedures for complaints and appeals, stakeholders may have concerns regarding IB assessment. The IB Diploma Programme Coordinator (IB DPC) routinely analyses the outcomes of formal IB assessments. If needed, the IB DPC works with students and families to determine when it might be in a student's best interest to request an Enquiry Upon Results (EUR). When these appeals are initiated by the school or the IB DPC, the school assumes the costs of any failed EUR.

Students and families are always allowed to request an Enquiry Upon Results when they feel that their work has been scored unfairly. If an EUR is initiated by a student or family, the cost of the regrade is assumed by the party that requested the EUR.